**Job title:** BYU Technology Transfer Office Licensing Assistant (PAID INTERNSHIP)

**Openings:** 1

**Start date:** Preferred by 08/10/2018 or sooner

**Shift:** Flexible, 10-20 hours a week

**Hourly Wage:** $9 TBD - Negotiable

**Job Summary:**

The Licensing Assistant in the Technology Transfer Office, works closely with and assists the TTO Licensing Professionals in their objective to serve BYU faculty by discovering quality licensees for BYU developed technologies, and consequently doing good in the world by putting BYU technologies to use.

The Licensing Assistant will use a research software tool called Patsnap, to assist with finding potential licensees for BYU technology patents.

The Licensing Assistant reports directly to the TTO office Director, but strives to assist and create value for the other licensing professionals in the office. This is a **Paid internship opportunity** to work with Technology Licensing professionals and gain valuable technical and business experience, as well as exposure to many different industries. This is a very desirable resume building opportunity, as well as one that requires lots of flexibility and stimulates learning.

**Job Responsibilities:**

Learn and use the different features of the research software tool Patsnap to;

- Evaluate any given patents, patent landscape
- Evaluate Market Size
- Evaluate Market Trend
- Evaluate Patent Coverage
- Evaluate Patent Competition
- Identify potential Patent Licenses
- Periodically, compile research findings, into market studies as well as other reports with actionable recommendations and usable content.

**Job Skills and Qualifications:**

Must be a current BYU student with the following competencies
• Database usage
• Excel
• Business
• Tech Savvy
• Research
• Self confident (self belief)
• Flexible
• Good interpersonal skills
• Basic understanding of the Life Science, Engineering, and computer science core elements. Willingness to learn, to ask questions, to achieve comprehensiveness on new subjects, while being conscientious of employers time, be self motivated in learning.

Preferred:

The ideal job candidate is; a good communicator, organized, takes initiative, intuitive, self motivated, flexible, proactively thinks ahead, sees a need and creates job value by filling that need. Sees opportunity, understands how to self pace, and above all is passionate about, and capable of growth and learning opportunities.

Application Instructions:

• Email resume and cover letter to trentonallred@gmail.com and CC to mike_alder@byu.edu with “BYU TTO Licensing Assistant” in the email subject line.